

**RAMSEY/WASHINGTON COUNTIES SUBURBAN  
CABLE COMMUNICATIONS COMMISSION II**

**Executive Committee**

**December 10, 2009**

**2460 East County Road F  
White Bear Lake, MN 55110**

Draft

Chairperson Friendt called the meeting to order at 5:45 pm.

Present: Beverly Friendt, Chair  
Karen Gochberg, Vice-Chair  
George Rouse, Secretary  
Dave Zick, Treasurer

Also present: Tim Finnerty, Executive Director  
Donna Coons, Administrative Assistant

**APPROVAL OF THE AGENDA**

Mr. Zick MOVED, Mr. Rouse SECONDED to approve the agenda as presented. MOTION CARRIED UNANIMOUSLY.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA (AP 68)**

Mr. Rouse MOVED, Mr. Zick SECONDED, to approve the Consent Agenda, including Operating Fund checks 13540 through 13592 totaling \$165,388.27 and Equipment Fund checks 5279 through 5281 totaling \$5,007.31. MOTION CARRIED UNANIMOUSLY.

**REPORTS**

**Chairperson**

No report.

**Treasurer**

Financial reports were included in the packet.

### **Executive Director**

Mr. Finnerty reported Comcast notified the Commission in a letter dated December 7, 2009, that analog receivers would not work on their system effective January 15, 2010. He said Comcast is contacting customers who still rent an analog receiver to help them arrange to exchange their analog receiver for a digital receiver.

### **Reports of Technical and Programming Divisions (AP 69 & 70)**

Mr. Rouse suggested that a letter be sent to each municipality after January 1, 2010, to let them know the remaining funds available to them through the Municipal Equipment Reimbursement program and to remind them the deadline for using the funds is December 31, 2010.

### **Committee Reports**

None.

### **Attorney's Report**

No report from the attorney.

### **Cable Company Report (AP 71)**

Committee members reviewed various correspondence from Comcast.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

#### **Server Replacement (AP 72)**

Mr. Finnerty reported the technical department is recommending replacement of two of the servers to bring operations up to the current Intel infrastructure and the newest operating system. He said the replaced units would be repurposed in other capacities that do not require the Intl architecture.

Ms. Gochberg MOVED, Mr. Rouse SECONDED to authorize staff to purchase and replace two of the computer servers as recommended. MOTION CARRIED UNANIMOUSLY.

## **OTHER BUSINESS**

### **Late Fee Increase**

Mr. Zick asked if the Commission has received an update on Comcast's proposed late fee increase.

Mr. Finnerty said nothing has been received.

### **Streaming**

Mr. Finnerty reported both Maplewood and North St. Paul have put in a request for streaming services to North Suburban Cable Commission (NSCC). He said NSCC orders, installs, and tests the equipment. NSCC has set a temporary schedule to activate service for these municipalities in January 2010.

## **ADJOURNMENT**

Mr. Rouse MOVED, Mr. Zick SECONDED to adjourn the meeting. MOTION CARRIED UNANIMOUSLY. The meeting adjourned at 6:20 pm.